

## **Minutes for the January 16, 2007 T-PrO Meeting**

**Members in attendance:** Jean Slagel, Sue Zepeda, Barbra Russell, Carolyn Sanger, Rosa Moreno, Annemarie Korp, Jill Janis, Pam Laubscher, Sharon Harn, Wanda Baader

**Guest:** MaryLynn St. Germaine

### **Officers' Reports:**

**Treasurer** – Barbra indicated the balance in the bank is \$1698.86.

**Membership** - Currently 17 members

### **Old Business:**

Discussed Barry's visit in Nov, both Tucson and Phoenix. Possible becoming a Tucson NAPO chapter in future.

Dec meeting was a holiday party at Barbra. Thanks again for hosting a wonderful party.

### **Continuing Business:**

**Website:** Update - Marketing Consultant made changes last several months, initial programmer wasn't able to do it. So now refocused on creating a new template. Barbra, Jean, and Carolyn visited 3 other programmers. Now it's finalizing the programmer. Jean is getting specific questions answered. We are thinking that the website will be the primary tool for the community to access, although there are still some parts of a community that don't access websites, so other tools need to be developed. It would be helpful to know how many clients the T-PrO members get from the website so T-PrO could have statistics at the end of year.

Committee to complete the website will be Sharon, Jean, and AnnMarie, along with the new board.

**PR:** Pam and Jill have been recognized in Tucson Citizen with organizing kids, At-Home with AZ Daily Star with storing Christmas decorations. Pam also wrote an article with NAPO about Reassuring a Client. Pam suggested when a reporter calls, call the reporter back immediately. Also, pitch ideas to reporters several months in advance.

**Bylaws** will be reviewed in the future meetings. Discussion of members and how often should members attend meetings.

**Go-Month:** Great job done by everyone. Habitat changed some of the initial plans before we started, so it put a little tweak into it. But Barbra and Carolyn was able to go with the it and still succeeded at many of the task that Habitat wanted completed. Thanks to Barbra, who did a great a job coordinating the job. Thanks to Carolyn, we were able to work with Habitat this year. It was a big job and great success. Habitat was very thankful for what was accomplished.

**Staples:** Carolyn mentioned having a possibly have a Staples discount or an Office Depot/Max discounts within the group. If we're able to get a group, then each member can get a discount.

**Table Topic:** Keeping in touch after you've worked with the client.

Call a day or 2 later the job is done.

Send out cards. com

Request for referral

Managing expectations

**Election of New Officers:** Since there was only 1 nomination for each officer, it was voted to have each officer voted in. The new officers will start with the February meeting. The new officers are;

Sharon Harn, president;

Wanda Baader, Vice-President;

Bea Rector, secretary;

Rosa Moreno, treasurer;

Carolyn Sanger, Membership Chair;

Jean Slagel, Publicity Chair.

**February meeting** will be Tuesday February 20<sup>th</sup> 4:30-6:30 at Rosa Morena's home.

4180 N Swan Take Swan, just north of River, 4 or 5<sup>th</sup> house on the right on east side

if coming from the north, you will need to make a U turn

Home 577- 2661 Cell 576-8007